
The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, at 9:04 AM on April 12, 2016 in the District office.

Directors present were Tom Burke, Terry Blackwell, Paul Kasberger, and Carroll Penhollow. Also attending were Craig Horrell, Secretary-Manager; Danee Phillips, Assistant Secretary; Larry Roofener, Operations Manager; Cary Penhollow, Water Master; Leslie Clark, Water Rights Manager; Rick Nichols, Project Manager; Shon Rae, Communications Manager; Jenny Hartzell-Hill, Administrative Assistant; Matt Singer, Legal Counsel. Also in attendance as visitors see Exhibit "A":

1. OPEN FORUM:

Larry Roofener brought a request by Brian Robey to the Board. Mr. Robey would like to lease COID property located off of Ten Barr Road in Bend to graze cattle on the approximate 800 acres. The first year he proposed repairing and replacing fencing in exchange for the lease amount. He estimates that the repairs to the fence will be \$4,000 to \$5,000. Board discussion followed. The Board was in agreement to entertain the proposal. Staff will proceed with discussions.

2. MINUTES:

A motion to approve the minutes for the March 8, 2016 Regular Session Board Meeting was made by Paul Kasberger. Following a second by Tom Burke the motion passed unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B".

Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously.

A motion to approve the 2016 Instream Leases was made by Tom Burke. Following a second by Terry Blackwell the motion passed unanimously.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board.

B. Capital Projects –

A written report (Exhibit "D") was mailed to the Board prior to the meeting.

C. Operations and Maintenance Report –

A written report (Exhibit "E") was mailed to the Board prior to the meeting. Larry introduced Rick Nichols, the new Project Manager, to the Board.

- D. Hydro Report -
A written report (Exhibit “E”) was mailed to the Board prior to the meeting. Discussion followed regarding Siphon Power Project (SPP) options for increasing efficiency and ability to capture water. To clarify, improvements would not allow us to take more water, but give us the ability to use what we capture more efficiently. Staff will review engineering options from 4-5 years ago.
- E. Public Relations/Communications-
A written report (Exhibit “F”) was mailed to the Board prior to the meeting. Shon Rae shared with the Board the box full of the responses from the survey cards that were mailed to patrons in March. She also informed the Board that a public tour at Juniper Ridge happened last week in conjunctions with Earth Day. She gave an update on the branding process and explained that we are now in the logo phase. Shon passed out the sample of the new logo Exhibit “G”. The new website will be built with the new logo and the updates of the logo (signage, vehicle logos, etc.) will happen in phases.
- F. Finance Report-
A written report (Exhibit “H”) was mailed to the Board prior to the meeting. The Collections Status Report (Exhibit “I”) was provided to the Board by mail prior to the meeting.
- F. Manager Report-
Craig Horrell talked about the public presentations that he and Shon Rae have been doing in the community. He explained that the DBBC has plans to move to the next phase of Community Education, ShanRae Hawkins will be here at 10:00 to share the plan proposal.

5. **BILLINGS & PAYROLL:**

Paul Kasberger made a motion to accept the payroll registers and billings as presented. The motion was seconded by Tom Burke and passed unanimously.

6. **OLD BUSINESS:**

• **Cline Falls Update**

Craig Horrell updated the Board and explained that the first step is to go to the historic preservation office to move through the process of getting permission to remove the powerhouse and then begin the demolition.

• **System Improvement Plan (SIP) Status**

Craig Horrell updated the Board and the SIP is still on track for the preliminary presentation in June. A summary report will be put together that packages the plan. FCA is still working on the survey of the system on smaller laterals and on-farm. The FCA survey result timing is not going to match up with the SIP timing. The FCA information will be later in the process. Craig may bring a proposal to the Board next month for approval to outsource the summary report/brochure to a graphics/marketing firm so the information can be well presented for seeking funds.

- **North Canal Dam Update**
Craig Horrell updated the Board and it is still in process.
- **A-1 Remnant Parcel**
Craig Horrell updated the board on the status of discussions with Avion water to explore options with this delivery area Staff has found a potential short term resolution for delivering water to the parcels that were being considered for remnant parcel declaration. This temporary fix will allow us to work through the issues for a long term fix with Avion. Rick Nichols presented to the Board the option for piping and rerouting a portion of the delivery. This will allow Avion to improve their system to allow for a change in their delivery in this area in the next 3-5 years.
- **Willard Road Property Status**
Larry Roofener updated the Board. The Geenes have submitted the application to the County to divide the property. Staff has been working with them and have made sure that easements are in place for water delivery.
- **COID Yew Avenue Canal Property (encroachment)**
Larry Roofener updated the Board. No communication from the property owners at this time.

7. **NEW BUSINESS:**

- **DBBC Marketing Strategy Presentation – ShanRae Hawkins**
ShanRae Hawkins presented to the Board the 2016 Marketing Plan Proposal for the DBBC. The Board was provided the plan and budget prior to the meeting, Exhibit “J”. Board discussion followed the presentation. Paul Kasberger moved to accept the Marketing Plan Proposal as presented. Following a second by Terry Blackwell the motion passed unanimously.
- **Resolution 2016-6 Volunteer Resolution**
Paul Kasberger read the resolution, Exhibit “K”. Terry Blackwell made a motion to approve Resolution 2016-6 as presented. Following a second by Tom Burke the motion passed unanimously.
- **Juniper Ridge Railroad Crossing License Fee**
Craig Horrell provided the background information regarding the Railroad Crossing to access Juniper Ridge. This access is on property owned by City of Bend. The permit fee is \$5,700 for the crossing. This will be a 25-year license. Terry Blackwell made a motion to allow Craig to negotiate this agreement with the City of Bend. Following a second by Tom Burke the motion passed unanimously.

8. **BOARD COMMENTS:**

None.

At 11:27 AM the Board recessed the General Session and moved into Executive Session per:

- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 1:44 P.M.

The meeting was adjourned at 1:46 p.m. following a motion by Terry Blackwell that was seconded by Paul Kasberger.

ATTEST: CENTRAL OREGON IRRIGATION DISTRICT

Craig Horrell, Secretary-Manager

Carroll Penhollow, President

Terry Blackwell, Treasurer

Robert Borlen

Thomas Burke

Paul Kasberger, Vice-President