



CENTRAL OREGON IRRIGATION DISTRICT
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A MUNICIPAL CORPORATION OF THE STATE OF OREGON

The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, at 9:01 AM on May 10, 2016 in the District office.

Directors present were Terry Blackwell, Robert Borlen, Paul Kasberger, and Carroll Penhollow. Also attending were Craig Horrell, Secretary-Manager; Danee Phillips, Assistant Secretary; Larry Roofener, Operations Manager; Cary Penhollow, Water Master; Leslie Clark, Water Rights Manager; Rick Nichols, Project Manager; Shon Rae, Communications Manager; Jenny Hartzell-Hill, Administrative Assistant; Matt Singer, Legal Counsel. Also in attendance as visitors see Exhibit "A":

1. OPEN FORUM:

Matt Hillman, property owner in the neighborhood where the gate litigation is on-going came before the Board to request a status update from the District on this matter. Craig informed him that COID is protecting our Federal Right-of-Way and COID will continue to work with the neighbors through this issue. Craig informed him that the long term plan is to pipe the main canal system.

Dave Fox, neighbor to KG Ranch in Alfalfa, came before the Board to express that he is pleased with the Districts leadership and collaboration. He updated the Board on the Status of the Land Use process of the KG Ranch applications. He thanked COID staff for taking prompt action on delivery issues this season.

The Upper Deschutes Basin Study Presentation was presented by Shon Rae, COID, and Kate Fitzpatrick, DRC.

2. MINUTES:

A motion to approve the minutes as corrected for the April, 12, 2016 Regular Session Board Meeting was made by Terry Blackwell. Following a second by Robert Borlen the motion passed unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Robert Borlen the motion passed unanimously.

Additional Instream Leases were presented for approval, Exhibit "C". Carroll Penhollow made a motion to approve the additional instream leases. Following a second by Robert Borlen the motion passed unanimously.

4. REPORTS:

- A. Watermaster Report –
A written report (Exhibit “D”) was provided to the Board.
- B. Capital Projects –
A written report (Exhibit “E”) was mailed to the Board prior to the meeting.
A-1 Lateral Changes: Rick provided an update to the Board.
North Canal Fish Ladder: Rick provided an update. The Water Overlay Zone application has been submitted to Deschutes County. Rick presented the exhibits that were included in the application to the Board. RFP’s will be sent out in the next two weeks.
Cline Falls Restoration: Rick is working with Matt Singer to get through the planning commission with the clean-up plans.
- C. Operations and Maintenance Report –
A written report (Exhibit “F”) was mailed to the Board prior to the meeting.
- D. Hydro Report -
A written report (Exhibit “G”) was mailed to the Board prior to the meeting.
- E. Public Relations/Communications-
A written report (Exhibit “H”) was mailed to the Board prior to the meeting.
- F. Finance Report-
A written report (Exhibit “I”) was mailed to the Board prior to the meeting.
The Collections Status Report (Exhibit “J”) was provided to the Board by mail prior to the meeting. A Memorandum of Action Taken by the Board of Directors of Central Oregon Irrigation District to proceed with foreclosure was presented to the Board (Exhibit “K”). Robert Borlen made a motion to approve the memorandum of action as presented. Following a second by Terry Blackwell the motion passed unanimously.
- F. Manager Report-
Craig Horrell informed the Board that he been doing public education presentations throughout the region and most recently participated in a public forum presentations and served on the panel of experts and answering questions.

5. BILLINGS & PAYROLL:

Terry Blackwell made a motion to accept the payroll registers and billings as presented. The motion was seconded by Robert Borlen and passed unanimously.

At 10:02 AM the Board recessed the General Session and moved into Executive Session per:

- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session, recessed and the Regular Session of the COID Board was reconvened at 10:26 A.M.

6. OLD BUSINESS:

- **Cline Falls Update**

Craig Horrell provided details to the board regarding the clean-up process. Matt Singer is working on compiling letters to take before the Deschutes County Historic Committee.

- **System Improvement Plan (SIP) Status**

Craig Horrell updated the Board and explained that with the data and findings it has been determined that there are 10 phases of the project. Rick Nichols has been working with Kevin Crew on this process and building the models. By September we should have a plan together on how to approach this plan and propose it for funding and public viewing. Staff will begin putting together the funding proposal portfolio.

- **North Canal Dam Update**

Craig Horrell updated the Board and it is still in process. Craig is continuing to work on getting a Memorandum of Understanding with Wayne Purcell as the owner of the Dam.

- **A-1 Remnant Parcel**

Larry Roofener provided additional information for the proposed project. Larry proposed an additional, \$3,700 to the Operation Budget for the pipe and material for the A-1 piping project. Terry Blackwell made a motion to allow the additional amount of \$3,700 in the Operations Budget for pipe and materials for the A-1 Lateral Piping Project. Following a second by Robert Borlen the motion passed unanimously.

- **Willard Road Property Status**

Larry Roofener updated the Board on the current status.

- **COID Yew Avenue Canal Property (encroachment)**

Larry Roofener updated the Board. The current owner has made contact with COID Staff. Staff will research this property and provide to the Board potential options.

7. NEW BUSINESS:

- **RCPP Grant**

Craig Horrell explained the RCPP Grant to the Board and the opportunities that the Grant could assist with. FCA will apply for money to assist with the On-Farm Efficiencies study and projects.

8. BOARD COMMENTS:

None.

At 11:05 AM the Board recessed the General Session and moved into Executive Session per:

- ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:42 P.M.

Robert Borlen made a motion to approve the 2016 Wage Scale as the guidelines for COID staff wages. Following a second by Terry Blackwell the motion was approved unanimously.

Terry Blackwell made a motion to approve the Early Retirement Packages with insurance offerings for eligible employees the following year. The Early Retirement Package will allow the District to offer insurance coverage for the retiring employee and their family members the following insurance option: For every year of employment with the District the District will provide one month of insurance coverage or insurance coverage up to the employees age of 65, whichever comes sooner. Following a second by Robert Borlen the motion was approved unanimously.

The meeting was adjourned at 12:45 p.m. following a motion by Terry Blackwell that was seconded by Paul Kasberger.

ATTEST: CENTRAL OREGON IRRIGATION DISTRICT

Craig Horrell, Secretary-Manager

Carroll Penhollow, President

Terry Blackwell, Treasurer

Robert Borlen

Paul Kasberger, Vice-President