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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, at 9:01 AM on November 8, 2016 in the District office.

Directors present were Terry Blackwell, Paul Kasberger, Thomas Burke, Robert Borlen and Carroll Penhollow. Also attending were Craig Horrell, Secretary-Manager; Danee Phillips, Assistant Secretary; Larry Roofener, Operations Manager; Cary Penhollow, Water Master; Rick Nichols, Project Manager; Joshua Peed, Hydro Manager; Shon Rae, Communications Manager; Jenny Hartzell-Hill, Administrative Assistant; Matt Singer, Legal Counsel. Also in attendance as visitors see Exhibit "A":

**1. OPEN FORUM:**

Jack and Tara Ettinger, patrons, came to the Board to ask for clarification on the settlement letter that COID sent out. He asked how the settlement will affect him as a water user. Craig Horrell explained that the shoulder seasons, in the spring and fall, where we use storage will be where the changes could affect patrons.

Confiscation Hearing is postponed to November 22, 2016. There is a request for more time than the 30 minutes. Board determined that 30 minutes is sufficient for the hearing time. 12:15 – 12:45 a.m.

**2. MINUTES:**

A motion to approve the minutes for the October 11, 2016 Regular Session Board Meeting was made by Terry Blackwell. Following a second by Robert Borlen the motion passed unanimously. A motion to approve the minutes for the October 3, 2016 Special Board Meeting was made by Robert Borlen. Following a second by Terry Blackwell the motion passed unanimously. A motion to approve the minutes for the October 25, 2016 Special Planning Session was made by Terry Blackwell. Following a second by Robert Borlen the motion passed unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow reviewed the transfers and made a motion to approve the transfers as presented. Following a second by Robert Bolen the motion passed unanimously.

**4. REPORTS:**

- A. Watermaster Report –  
A written report (Exhibit "C") was mailed to the Board prior to the meeting.
- B. Capital Projects –  
A written report (Exhibit "D") was mailed to the Board prior to the meeting. Rick Nichols provided an update on the Fish Ladder Project. He explained that there have been some issues with the construction and they are being dealt with.

- C. Operations and Maintenance Report –  
A written report (Exhibit “E”) was mailed to the Board prior to the meeting. Larry Roofener also updated the Board regarding 27<sup>th</sup> Street construction and subdivision construction along the A-2 lateral. Larry is working to put together a plan to pipe 320 feet of open ditch in this construction area during the off season and in conjunction with the current construction.
- D. Hydro Report -  
A written report (Exhibit “F”) was mailed to the Board prior to the meeting. Joshua Peed updated the Board and informed them that SPP is currently not operating due to Arnold Irrigation District’s stock run. He also brought to the Board a road erosion issue along the siphon pipe that needs to have repairs. Joshua has done research and gotten bids for repair options. A brief discussion regarding BMPR and trails and signage followed. Board discussed repair options and costs. Board requested staff to do further research and obtain additional cost quotes to expand the project by widening the road while also doing the needed repairs.
- E. Public Relations/Communications-  
A written report (Exhibit “G”) was mailed to the Board prior to the meeting.
- F. Finance Report-  
A written report (Exhibit “H”) was mailed to the Board prior to the meeting. The Memorandum of Action for Delinquent Accounts (Exhibit “I”) was read by Carroll Penhollow. Robert Borlen made a motion to accept the resolution as presented. Following a second by Tom Burke the motion passed unanimously.
- G. Manager Report –  
Craig Horrell informed the Board that his report will be discussed later in the agenda and executive session.

5. **BILLINGS & PAYROLL:**

Terry Blackwell made a motion to accept the payroll registers and billings as presented. Following a second by Tom Burke the motion passed unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board. This process is a large staff undertaking and it will take time to work through the application submittal.

7. **NEW BUSINESS:**

• **Water Lottery**

Leslie Clark informed the Board that through confiscation there is the following water available for the Water Lotter:

- 0.4 acres on the Central Oregon Canal; and
- 1.65 acres on the Pilot Butte Canal - a portion of which will be held until after the Confiscation Hearing on November 22<sup>nd</sup> to determine the final amount.

The names were drawn and numbered and the patrons will be contacted by staff in the order they were drawn to offer the lottery water.

- **IPS Draft**  
Policy draft is still under review by legal counsel.
- **2017 Budget Meeting**  
10:00 a.m. Budget Meeting on November 22, 2016 was agreed upon.

At 10:36 AM the Board recessed the General Session and moved into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Executive Session recessed and the Regular Session of the COID Board was reconvened at 12:16 p.m.

**8. BOARD COMMENTS:**

Paul Kasberger asked if the COID J 3 pit property off 33<sup>rd</sup> Street in Terrebonne would be considered surplus and/or for sale? Staff will research the impacts of deeming the property surplus. It was discussed that property access and utility access could be potential issues with this piece of property.

The meeting was adjourned at 12:21 p.m. following a motion by Terry Blackwell that was seconded by Robert Borlen.

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Carroll Penhollow, President

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Paul Kasberger, Vice-President

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Terry Blackwell, Treasurer

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Robert Borlen

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Thomas Burke

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Craig Horrell, Secretary-Manager