
The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, Chairman, at 9:00 AM on July 10, 2018 in the District office.

Directors present were Carroll Penhollow, Terry Blackwell, Paul Kasberger, Tom Burke, and Robert Borlen. Also attending were Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Danee Phillips, Assistant Secretary - Director of Finance; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Director; Leslie Clark, Director of Water Rights; Joshua Peed, Hydro Director; Jeff England, Project Manager/Land Use Consultant; Jenny Hartzell-Hill, Executive Assistant; Brian Meece, Realtor of Record; Matt Singer, Legal Counsel. Visitors Present, See Exhibit "A".

1. OPEN FORUM:

None.

2. MINUTES:

A motion to approve the minutes for the June 12, 2018 Board meeting was made by Terry Blackwell. Following a second by Tom Burke the motion passed unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow read the transfers report and made a motion to approve transfers as presented. Following a second by Robert Borlen the motion was approved unanimously.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was mailed to the Board prior to the meeting. Cary Penhollow provided a verbal update to his report. Staff is monitoring levels and flows carefully. It is projected that as levels in the reservoirs drop over the summer OWRD will be announcing later in the season "a dry year" which could affect junior water rights users. Management also made the Board aware that there is a need to hire a part-time person to assist with site reviews due to Cary Penhollow's reduction in hours.

B. Operations and Maintenance Report –

A written report (Exhibit "D") was mailed to the Board prior to the meeting. Kelley Hamby provided verbal follow-up regarding current projects. Antler and 9th Street property clean-up is going well, most of the campers are gone. Staff has done some tree clearing on the property to discourage dumping and campers moving back in. The Board agrees to extend the listing agreement on the property and post for sale signs. Kelley also informed the Board that the railroad track culvert off O'Neil collapsed and COID is sharing the repair cost with Prineville Railroad.

- C. Capital Projects –
Jeff England had nothing new to report.
- D. Hydro Report -
A written report (Exhibit “E”) was mailed to the Board prior to the meeting. Joshua provided a verbal report on the SPP siphon pipe pier repairs. Estimated costs for engineering and testing were discussed. It was determined that coring and testing will be conducted by an outside engineering firm and a report with findings and repair options will be presented at the August Board meeting for consideration.
- E. Internal Operations & Communications-
A written report (Exhibit “F”) was mailed to the Board prior to the meeting. Shon Rae updated board regarding our recent patron meeting in Terrebonne. The rest of the community meetings will be scheduled later in the summer and early fall. The pond issue on the BMPRD dog parks land has been evaluated and the plan is to pipe this section to eliminate the pond in the fall or early next year during maintenance season.
- F. Finance Report-
A written report (Exhibit “G”) was mailed to the Board prior to the meeting. Danee Phillips had nothing new to report.
- G. Manager Report-
Supporting letters from NWRA and Family Farm Alliance were provided to the Board. Exhibit “H”. The Board is in support of staff attending these national conferences.

5. **BILLINGS & PAYROLL:**

Robert Borlen made a motion to accept the payroll registers and billings as presented. The motion was seconded by Tom Burke and passed unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell and staff met with DEQ and it was determined that the DEQ Loan money can be used for the RFQ for the 30% design. We have not been awarded the loan yet. The 30% design and RFQ will cost 2 million. Is the Board willing to allow the money to be spent before we are awarded the loan? The Board decided to table a decision.

• **Siphon Power Property Piping Project Update**

Arborist Consultation summary (Exhibit “I”) was provided to the Board prior to the meeting. Nothing will be done with the tree in question at this time as a result of the report. The Board is in agreement that the tree can be removed by the homeowner at his expense if he so desires.

• **Union Contract Negotiations**

Craig Horrell updated the Board that they have not presented the contract.

- **Mirror Pond Dredging**
Craig Horrell took the request for contributing to the dredging cost for Mirror Pond to the DBBC and North Unit Irrigation District has agreed to contribute to the project. COID will discuss with NUID on what amount to contribute.
- **City of Redmond Revocable License Agreement for parking along the trail system**
Jeff England provided the background for this request. The City is looking to make street improvements between Maple and Larch. They are requesting to create new parking through this section which would encroach into the COID easement. They are also looking to improve the trail system through this section. Staff has been working on conditions of the License. Board is in agreement to allow staff to continue working with the City on this revocable agreement.
- **Water Marketing Contract Approval**
BOR Grant for Water Marketing Project – A summary and contacts were provided to the Board, Exhibit “J”. Shon Rae provided a summary of the contracts and explained that they are reimbursable through the Bureau of Reclamation Water Marketing Grant but require approval from Board to proceed. Terry Blackwell made a motion to approve the three contracts as presented. Following a second by Bob Borlen the motion passed unanimously.

7. **NEW BUSINESS:**

- **Pineridge Elementary Brookwood Mural Request**
An email regarding the request and photos were provided to the Board prior to the meeting, Exhibit “K”. Shon Rae provided additional information regarding the request to paint a mural at the Brookwood passage. Tom Burke made a motion to allow the request so long as the request is approved by the adjoining neighborhood and property owners. Following a second by Terry Blackwell the motion was passed unanimously.
- **Bend Metro Park and Recreation Revocable Crossing License Request**
Jeff England brought before the Board Bend Metro Park and Recreation Districts request for a bridge for bike and pedestrian crossing across the Central Oregon Canal at 15th and Broasterhouse in Bend. The Board agreed to proceed with the conditions to allow the license request.
- **Travel Reimbursement Request**
No request.
- **Dry Year Messaging**
A summary of the public messaging for “dry years” was provided to the Board for consideration, Exhibit “L”. Staff will become more proactive in assisting patrons with their use of water and promoting more efficient practices.

8. **BOARD COMMENTS:**

None.

At 11:17 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.
- ORS 192.660(2)(i) to review and evaluate the employment -related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:27 P.M.

The meeting was adjourned at 12:28 P.M. following a motion by Terry Blackwell that was seconded by Tom Burke.

Carroll Penhollow, President

Paul Kasberger, Vice-President

Terry Blackwell, Treasurer

Robert Borlen

Thomas Burke

Craig Horrell, Secretary-Managing Director