



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, Chairman, at 9:03 AM on October 9, 2018 in the District office.

Directors present were Carroll Penhollow, Terry Blackwell, Paul Kasberger, Tom Burke, and Robert Borlen. Also attending were Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Kelley Hamby, Operations and Maintenance Manager; Leslie Clark, Director of Water Rights; Joshua Peed, Hydro Director; Jenny Hartzell-Hill, Executive Assistant; Matt Singer, Legal Counsel. Visitors Present, See Exhibit "A".

1. OPEN FORUM:

Craig Horrell introduced Mike Taylor and Gail Snyder with the Coalition for the Deschutes. Gail provided her background to the Board and explained the goals of the Coalition and offered their support of the District and future plans for modernization.

Two letters of request from patrons asking for forgiveness of 2018 late and lien fees. The letters were reviewed and discussed. Robert Borlen made a motion to deny both requests for forgiveness. Following a second by Tom Burke the motion was approved unanimously. Exhibit "B".

2. MINUTES:

A motion to approve the minutes for the September 11, 2018 and the September 25, 2018 Board meeting was made by Tom Burke. Following a second by Terry Blackwell the motion passed unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "C". Carroll Penhollow read the transfers report and made a motion to approve transfers as presented. Following a second by Terry Blackwell the motion was approved unanimously.

4. REPORTS:

- A. Watermaster Report –
A written report (Exhibit "D") was provided to the Board prior to the meeting. Craig Horrell provided a verbal update to the Board.
- B. Operations and Maintenance Report –
A written report (Exhibit "E") was provided to the Board prior to the meeting. Kelley Hamby gave a verbal follow-up regarding current projects.
- C. Capital Projects –
Craig Horrell explained that there is nothing new to report and there are topics to discuss in Old Business.

- D. Hydro Report -
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Joshua Peed provided a verbal report on current production as well as the pier replacement at SPP. Quotes for the pier replacement will be presented at the next Board meeting.
- E. Internal Operations & Communications-
A written report (Exhibit “G”) was provided to the Board prior to the meeting. Shon Rae explained that the Fish Salvage is planned for next week. She also updated the Board on the interview status for the Accounting position. The Land Use position is still in process. Second Round interviews for the Accounting Position will be conducted later this week at COID. The following Wednesday or Thursday, third round interviews will be scheduled with Robert Borlen, Tom Burke, Priscilla Ross, Craig Horrell and Shon Rae.
- F. Finance Report-
A written report (Exhibit “H”) was provided to the Board prior to the meeting.
- G. Manager Report-
Craig Horrell updated the Board and informed them that the office culture is very upbeat and doing well.

5. **BILLINGS & PAYROLL:**

Paul Kasberger made a motion to approve the Billings and Payroll as presented for September. Following a second by Robert Borlen the motion was approved.

6. **OLD BUSINESS:**

- **Merkley PL 566**
Craig Horrell updated the Board on the status of the project. The 30% Design RFP went out for bid and these will be turned in by October 17, 2018. First contract approval for BRC for Phase I of the Smith Rock Phase in the amount of \$149,000 was requested from the Board. Tom Burke made a motion to approve the Black Rock Consulting invoice for Phase I. Following a second by Paul Kasberger the motion was approved unanimously.
- **Union Contract**
Waiting for the Union contract review. Not very good representation for the Union.
- **Siphon Power Project Power Purchase Agreement Rate Option for 2021-2025**
Staff is still working with Legal Counsel on this Agreement. It is due by December 31, 2018.
- **COID Redmond Historic Section Kiosk**
The design and estimate for the Redmond Historic Section Kiosk was included in the Board Packet, Exhibit “I”. Robert Borlen made a motion to approve the design and estimate. Following a second by Tom Burke the motion passed unanimously.

- **Board of Director Elections**

It was announced that we have had two complete petitions submitted for the election in Division 4.

7. **NEW BUSINESS:**

- **FCS Group**

Board discussion regarding value of water and rate.

- **Stock-Water Run Schedule**

A draft schedule of the 2018-2019 stock-water runs was presented to the Board, Exhibit “J”.

8. **BOARD COMMENTS:**

At 11:34 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:28 P.M.

The meeting was adjourned at 12:31 P.M. following a motion by Robert Borlen that was seconded by Paul Kasberger.

Carroll Penhollow, President

Paul Kasberger, Vice-President

Terry Blackwell, Treasurer

Robert Borlen

Thomas Burke

Craig Horrell, Secretary-Managing Director