



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, Chairman at 8:33 AM on July 9, 2019 in the District office.

Directors present were Carroll Penhollow, Tom Burke, Terry Blackwell, Paul Kasberger and Brad Clarno. Also attending were Craig Horrell, Secretary - Managing Director; Bronwyn Bailey, Accounting Manager; and Matt Singer, Legal Counsel.

The meeting moved directly into Executive Session per ORS 192.660(2)(i) to review and evaluate the employment -related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

At 9:46 the executive session was closed, and the regular session resumed. At which time the following joined the meeting:

Shon Rae, Deputy Managing Director; Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Joshua Peed, Hydro Director; Bronwyn Bailey, Accounting Manager; Kelley O'Rourke, Land Use Technician; Matt Singer, Legal Counsel. Visitors Present, See Exhibit "A".

1. OPEN FORUM:

Bob Borlen, Past Board Member, informed the Board that he is no longer a patron. He also proposed that Board Chairman position be rotated every year or two to keep things fair and fresh. Bob reminded the board to have the gross wages report at year end to compare to state wages. He also requested a copy of the 2018 audit when it is completed.

2. MINUTES:

Terry Blackwell made a motion to approve the minutes for the June 11, 2019 General Session. Following a second by Tom Burke the motion was approved unanimously. Tom Burke made a motion to approve the Special Session on June 24, 2019. Following a second by Terry Blackwell the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom the motion was approved unanimously.

4. REPORTS:

- A. Watermaster Report –
A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board.

- B. Operations and Maintenance Report –
A written report (Exhibit “D”) was provided to the Board prior to the meeting. Kelley Hamby wasn’t in attendance. He is attending a meeting with the county and BLM about the homeless camps. He will provide the board an update via email or phone call.
- C. Hydro Report -
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Joshua Peed provided a verbal report on the current production.
- D. Internal Operations & Communications-
A written report (Exhibit “F”) was provided to the Board prior to the meeting.
- E. Finance Report-
A written report (Exhibit “G”) was provided to the Board at the meeting.
- F. Manager Report-
Craig Horrell will present in the Business portion of the meeting.

5. **BILLINGS & PAYROLL:**

Terry Blackwell made a motion to approve the Billings and Payroll as presented. Following a second by Tom Burke the motion was approved.

6. **OLD BUSINESS:**

- **Merkley PL 566**
Craig Horrell updated the Board on the status of the project as well as an overview of his trip to Washington DC.
- **DRC Update – Ron Nelson**
Ron Nelson addressed the Board and provided an update.
- **Water Marketing**
 - Work Plan was provided to the Board prior to the meeting, Exhibit “H”. Terry Blackwell made a motion to approve the plan as presented. Following a second by Brad Clarno the motion was approved unanimously.
 - Contract Signature – Contract Signing Authority was granted to Craig Horrell at a previous Board meeting.
- **Resolution 2019-5: Gate Policy**
The gate policy was provided to the Board Prior to the meeting, Exhibit “I”. Paul Kasberger made a motion to approve the policy as presented. Following a second by Terry Blackwell the motion was approved unanimously.
- **Resolution 2019-6: Forfeiture Policy**
The forfeiture policy was provided to the Board Prior to the meeting, Exhibit “J”. Terry Blackwell made a motion to approve the policy as presented. Following a second by Tom Burke the motion was approved unanimously.

7. **NEW BUSINESS:**

• **Resolution 2019-7: Pet Policy**

The pet policy was provided to the Board Prior to the meeting, Exhibit “K”.

Legal Counsel, Matt Singer, suggested that this policy be added to the personnel handbook rather than done as a resolution.

8. **BOARD COMMENTS:**

None

At 11:09 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 11:51 P.M.

Paul Kasberger made a motion to approve the Employment Contract Addendum, as presented in the Executive portion of the meeting, for Craig Horrell. Following a second by Brad Clarno the motion was passed unanimously.

The meeting was adjourned at 11:52 P.M. following a motion by Paul Kasberger and a seconded by Tom Burke.

Carroll Penhollow, President

Paul Kasberger, Vice-President

Terry Blackwell, Treasurer

Thomas Burke

Bradly Clarno

Craig Horrell, Secretary-Manager