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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Carroll Penhollow, Chairman at 9:00 AM on August 13, 2019 in the District office.

Directors present were Carroll Penhollow, Tom Burke, Terry Blackwell, Paul Kasberger and Brad Clarno. Also attending were Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Kelley Hamby, Operations Manager; Joshua Peed, Hydro Director; Bronwyn Bailey, Accounting Manager; Jenny Hartzell-Hill; Executive Assistant; Brian Meece, Realtor of Record. Visitors present, see Exhibit "A".

**1. OPEN FORUM:**

Ron Nelson, Deschutes River Conservancy (DRC) Executive Director, reported that the Basin Study Work Group has re-grouped and will be implementing conversations that they have had in the past. Planned actions: Work with the State to get greater flexibility of how move water is moved around in the basin, keep funding moving throughout the basin to benefit all, and continued public support in the basin. He updated the Board on DRC happenings and informed them that the funding came through for the Water Marketing Grant and work has been put in motion. He also updated the Board on the On-Farm Program, currently they are working on getting matching funds and have been working on the structure for the program.

**2. MINUTES:**

Terry Blackwell made a motion to approve the minutes for the July 9, 2019 General Session. Following a second by Tom Burke the motion was approved unanimously. Tom Burke made a motion to approve the Special Session on July 15, 2019. Following a second by Paul Kasberger the motion was approved unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion was approved unanimously.

**4. REPORTS:**

- A. Watermaster Report –  
A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board.
- B. Operations and Maintenance Report –  
A written report (Exhibit "D") was provided to the Board prior to the meeting. Kelley Hamby updated the Board on the applications and requirements for moss treatment. This year COID can only do 20 miles of treatment. Staff is working to have everything in line for next season with permits so more application can



occur. Ditch cleaning, patron matters, and repairs have been a focus the past few weeks.

C. Hydro Report -

A written report (Exhibit “E”) was provided to the Board prior to the meeting. Joshua Peed provided a verbal report on the current production. Water is low so we are less than projected on budget.

D. Internal Operations & Communications-

A written report (Exhibit “F”) was provided to the Board prior to the meeting.

E. Finance Report-

A written report (Exhibit “G”) was provided to the Board at the meeting. Bronwyn Bailey updated the Board on the current status.

F. Manager Report-

Craig Horrell will present in the Business portion of the meeting.

5. **BILLINGS & PAYROLL:**

Paul Kasberger made a motion to approve the Billings and Payroll as presented. Following a second by Tom Burke the motion was approved.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board on the status of the 30% design. Craig will call a special meeting to review the completed design in the fall.

• **Rate Discussion**

Terry Blackwell made a motion to approve a \$50 increase of the HCP fee in the COID 2020 Annual Assessment with the three-year plan rate increases trajectory to be approved on an annual basis. Following a second by Tom Burke the motion passed unanimously.

7. **NEW BUSINESS:**

• **Real Estate Update**

Realtor of Record, Brian Meece, will bring real estate matters to the Board in Executive Session.

• **Public Information Request to waive fees from Jenna Walden**

Craig Horrell provided the details of a public information request. The requestor, Jenna Walden, requested that the Board consider waiving the fees for the request in the amount of \$3,284.17. Paul Kasberger made a motion to deny the request to waive the fees. Following a second by Terry Blackwell the motion was approved unanimously. Staff will notify Ms. Walden of this decision.



- **HCP**  
Terry Blackwell made a motion to approve the HCP Permit and authorize Craig Horrell to sign the document. Following a second by Tom Burke, the motion was approved unanimously.
- **White Paper**  
Craig Horrell passed out the draft Easement Evaluation for consideration, Exhibit “H”. The Board reviewed and discussion followed. The Board was in agreement with the evaluation.

8. **BOARD COMMENTS:**  
None

At 9:56 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:46 P.M.

The meeting was adjourned at 12:54 P.M. following a motion by Terry Blackwell and a seconded by Tom Burke.

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Carroll Penhollow, President

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Paul Kasberger, Vice-President

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Terry Blackwell, Treasurer

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Thomas Burke

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Bradly Clarno

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Craig Horrell, Secretary-Manager