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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:02 AM on September 8, 2020 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Tom Burke and Brad Clarno, and Paul Kasberger participated in person in the COID Conference Room logged into Zoom. Participating remotely by Zoom were Carroll Penhollow and Dan Ellingson. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Erin Bathke, Accounting Assistant; and Jenny Hartzell-Hill, Executive Assistant participated in person. Participating remotely by Zoom were Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Joshua Peed, Hydro Director; Kelley Hamby, Maintenance & Operations Manager; and Kelley O'Rourke, Land Use Technician. Also attending via Zoom were Matt Singer, Legal Counsel and Brian Meece, Realtor of Record.

**1. OPEN FORUM:**

None.

**2. MINUTES:**

Tom Burke made a motion to approve the minutes for the August 11, 2020 General Session and the August 18, 2020 Special Meeting Following a second by Brad Clarno the motion was approved unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow reviewed the transfers. Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously.

**4. REPORTS:**

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board. We will start dropping flows around the 11<sup>th</sup> – 15<sup>th</sup>. Reservoirs are very low. Lone Pine is back up and running after they were turned off as a result of OWRD accounting. Flows and storage were discussed.

B. Operations and Maintenance Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update on the homeless situation. Staff is starting a clean-up today in the area of the North Canal Dam. A fence will need to be installed and we will need to budget some money to deal with the situation in the future. Fencing is estimated at \$30,000.

D. Hydro Report -

A written report (Exhibit "D") was provided to the Board prior to the meeting Joshua Peed updated the Board on production. Hydro had a good month for production.

- E. Internal Operations & Communications-  
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Shon Rae provided a verbal update on communications. Shon introduced Erin Bathke to the Board and informed them that Bronwyn Bailey’s last day was last Friday.
- F. Finance Report-  
A written report (Exhibit “F”) was provided to the Board prior to the meeting.
- G. Manager Report-  
Craig Horrell had nothing to report in this section.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Brad Clarno the motion was approved unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board on the status of the project. Contracts have been signed for steel. We hit the market just right and got the lowest price since 2009. Virtual open house starts on September 11, 2020. J-Lateral patrons have been sent a letter regarding construction in their area starting in the next few weeks. We can now start drawing money for the project. We have asked if they will waive the matching funds for the next 3 – 5 years. Merkley is working on getting that to go through.

7. **NEW BUSINESS:**

• **Resolution 2020-7 202 Elections Vote by Mail Divisions 1 & 5**

Brad made motion to approve the resolution as presented following a second by Tom Burke the motion was approved unanimously.

• **Strategic Planning (November 5<sup>th</sup> or 12<sup>th</sup>)**

More information to come

At 9:46 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 11:50 A.M.

8. **BOARD COMMENTS:**

None

The meeting was adjourned at 10:18 A.M. following a motion by Tom Burke that was seconded by Brad Clarno.

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Craig Horrell, Manager

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Thomas Burke

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Bradley Clarno

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Dan Ellingson

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Paul Kasberger

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Carroll Penhollow

APPROVED