



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:00 AM on July 14, 2020 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Paul Kasberger, Tom Burke, Brad Clarno, participated in person in the COID Conference Room logged into Zoom. Participating remotely by Zoom were Carroll Penhollow and Dan Ellingson. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; and Jenny Hartzell-Hill, Executive Assistant participated in person. Participating remotely by Zoom were Bronwyn Bailey, Accounting Manager; Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Joshua Peed, Hydro Director; Kelley Hamby, Maintenance & Operations Manager; and Kelley O'Rourke, Land Use Technician. Also attending via Zoom were Matt Singer, Legal Counsel; and Brian Meece, Realtor of Record; Kevin Crew with Black Rock Consulting; and Arnold Irrigation Board members Rob Rastovich and Walt Warchol and Arnold Irrigation District Manager Colin Wills.

1. OPEN FORUM:

Andrew Richardson, a patron on the Pilot Butte Canal asked the Board for consideration of his assessment and removal of the water right. A memo was provided to the Board, by staff member Leslie Clark prior to the meeting. Exhibit "A". Leslie Clark reviewed the memo. The Board will discuss in New Business.

2. MINUTES:

Tom Burke made a motion to approve the minutes for the June 9, 2020 General Session and the Special Meetings on June 17 and July 8, 2020. Following a second by Brad Clarno the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow reviewed the transfers. Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board. We are at full season flows. Levels are dropping fast.

B. Operations and Maintenance Report –

A written report (Exhibit "D") was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update. An algicide will be applied in the Alfalfa area in the next week or so, patrons in the treatment area will be notified. Homeless issues are ongoing at Juniper Ridge as well as on our other properties. Board discussion followed regarding the homeless population. Blockage and signage will be installed on our properties.

- D. Hydro Report -
A written report (Exhibit “E”) was provided to the Board prior to the meeting Joshua Peed updated the Board on production. Staff has removed some bike jumps that have been constructed on SPP Property. He also provided an update on the conduit replacement at SPP.
- E. Internal Operations & Communications-
A written report (Exhibit “F”) was provided to the Board prior to the meeting.
- F. Finance Report-
A written report (Exhibit “G”) was provided to the Board prior to the meeting.
- G. Manager Report-
Craig Horrell had nothing to report in this section.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Dan Ellingson the motion was approved unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board on the status of the project. We have a signed FONSI that has been sent to DC and funds will be available in 2 weeks. Craig Horrell informed the Board that the funds that were approved to be received from the State of Oregon are currently not available due to COVID19. A letter will be sent to the State that our project is shovel ready and needs the funding. Now Craig is requesting Board approval to put out a Request for Proposal for the EIS (Environmental Impact Statement). Tom Burke made a motion to approve moving forward with a Request for Proposal for the EIS. Following a second by Brad Clarno the motion was approved unanimously.

• **Annual Assessment Interest**

The Board approved waiving interest on the first half of assessments at the April Board Meeting due to COVID19. The second half of assessments are due July 1st with interest being added after July 31st. The Board discussed current collection rates. It was determined that interest will be added to the second half assessments that have not been paid by July 31, 2020.

7. **NEW BUSINESS:**

• **Arnold Irrigation District Board of Directors Drought Discussion**

Board Members of the Arnold Irrigation District (AID) came to COID Board to ask if COID would allow them to pull from COID stored water to get them a little further into their season. AID has already started taking actions to conserve and stretch their water and have been rotating deliveries. Board discussion followed. It was recommended that all the District Managers and a few Board Members from each district get together to work on a solution in the next week.

- **City of Redmond Comprehensive Plan**
Kelley O'Rourke informed the Board that the City of Redmond is working on the 2040 Comprehensive Plan. Kelley updated the Board and explained that trail systems are being discussed for future planning.
- **Patron Matters**
 - **Past Due Account:**
Shon Rae brought to the Board an annual assessment that is past due by a couple of years and explained that the water right had not been used in over 5 years. It was proposed that the water right on this property be cancelled. Dan Ellingson made a motion to approve the proposal and cancel the water right on Mary Westmoreland's property, the liens will stay in place until the account has been paid in full for each year. Following a second by Tom Burke the motion was approved unanimously.
 - **Andrew Richardson request:**
A memo was presented during Open Form. Board discussed the request to refund the 2020 assessment and remove the water rights from the said property. Tom Burke made a motion to refund the 2020 assessment of \$398.00 and remove the water right from the property. Following a second by Brad Clarno the motion passed unanimously.
- **Hydro Insurance:**
They insurance policy for the hydro facilities is up for renewal. Bronwyn Bailey informed the Board that the renewal for the Hydro Insurance Policy increased significantly. Options have been researched. It is difficult to find a policy that will cover 100%. The current company will cover 60% on a new policy and rates will increase. We are looking for another company to cover the additional 40% or for another company that will cover 100%. It is expected to be very expensive. Staff will continue doing research and work with our insurance agent to get the renewal taken care of.

At 10:50 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:03 P.M.

8. **BOARD COMMENTS:**

Paul Kasberger asked about screening water before it goes into pipes to help with debris and algae. Kelley Hamby provided input and information on this.

Paul also asked staff about wastewater and how these matters are handled with patrons. The current Resolution for this matter will be brought to the Board for review.

The meeting was adjourned at 12:57 P.M. following a motion by Tom Burke that was seconded by Brad Clarno.

Craig Horrell, Manager

Thomas Burke

Bradley Clarno

Dan Ellingson

Paul Kasberger

Carroll Penhollow

APPROVED