



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:03 AM on March 9, 2021 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Paul Kasberger, Brad Clarno, Tom Burke, Dan Ellinson and Carroll Penhollow participated in person in the COID Conference Room logged into Zoom. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Erin Bathke, Accounting Assistant; Jenny Hartzell-Hill, Executive Assistant; and Heidi Dennison, Accounting Consultant participated in person. Participating remotely by Zoom were Kelley O'Rourke, Land Use Technician; Leslie Clark, Water Rights Manager; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Manager. Also attending via Zoom were Matt Singer, Legal Counsel and Brian Meece, Realtor of Record, Todd Peplin with NRCS and Patron Stan Steele.

1. OPEN FORUM:

Stan Steele, is a member of Ni-la-sha. He explained that there are 36 homeowners in the development. His question is why do they pay \$75 per patron for the HCP fee? It was explained by Chairman Kasberger that it was determined by the Board to assess every account for the HCP fee at a flat rate because it effects every patron equally. Paul Kasberger explained that the time it takes COID staff to deliver water to a large parcel is the same as a small parcel. The Board will not consider changing this at this time. Mr. Steele will report to his board. COID staff will send a letter in response to his question. A copy will be provided to the Board at the next meeting.

2. MINUTES:

Tom Burke made a motion to approve the minutes for the February 9, 2021 Regular Meeting. Following a second by Brad Clarno the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion was approved unanimously.

5. REPORTS:

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update regarding the status of the reservoirs. He also informed the Board that the J Lateral Pipe is about done. And they would like to have a water run on the Pilot Butte to test the pipe. The startup is dependent on Spring weather, the plan is to start the season on April 5th. Cary also informed the Board that Rob Breadon has resigned, we have filled the position and the new person is set to start on the 15th of March.

B. Operations and Maintenance Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update on the current projects. Kelley also

explained that Bob Schinkel has sold his primary property in Powell Butte and has asked to put his camp trailer on the COID property for the 2021 season and pay rent. Tom Burke made a motion to allow Bob Schinkel to place his camp trailer on COID property and pay rent to COID for the 2021 irrigation season. Following a second by Brad Clarno the motion was approved unanimously.

D. Hydro Report -

A written report (Exhibit “D”) was provided to the Board prior to the meeting. Joshua Peed provided a verbal update to the board on production and maintenance. He explained that there was very little generation in February, hoping for more in March. He also updated the Board on getting insurance quotes for the upcoming year.

E. Internal Operations & Communications-

A written report (Exhibit “E”) was provided to the Board prior to the meeting.

F. Finance -

The written report (Exhibit “F”) was provided to the Board prior to the meeting. Heidi Dennison reviewed the plan for the process for the monthly reports and getting information to the Board. A quarterly budget meeting will be scheduled for the week of April 20th.

6. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Dan Ellingson the motion was approved unanimously.

7. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell provided an update to the Board of the current piping project. We received the funds that we were waiting on. The \$1.9 Million we borrowed from LGIP has been paid back to the LGIP. The EIS is in process and the Watershed planning is being structured. Craig is also working on the additional funding of \$200 Million with no match to complete the PB Canal piping. Senator Merkley is working to get the matching money through the budget. In April it is a go/no go decision on continuing with the project.

• **SPP ODFW Contract Renewal**

Craig Horrell reported that he has not received anything from ODFW regarding the renewal.

• **Remnant Parcel Update**

Cary Penhollow explained the details of determining the remnant parcel belonging to Patron Joan Jacobs, Patron ID 359680, address: 2508 NW 10th St, Redmond, Exhibit “G”. He explained that development has removed all users on the D Lateral. The safety issue and the delivery issue are what has made this a property a candidate under the remnant parcel policy. He also explained that a portion of the .8 water right is in 5th year confiscation. The Board was in agreement to refund the 2021 assessment to the patron.

- **On-Farm Patron Loan Program**

Shon Rae updated the Board on the contract that is being drafted by legal and we will get it to the Board for review as soon as we have it.

8. NEW BUSINESS:

- **Resolution 2021-4 Financial Authorization**

Resolution 2021-4 Financial Authorization was presented to the Board, Exhibit “H”. Carroll Penhollow made a motion to approve the resolution as read. Following a second by Brad Clarno the motion was approved unanimously.

- **2020 Audit Engagement Letter**

The 2020 Audit Engagement letter was provided to the Board prior to the meeting, Exhibit “I”. The Board was in agreement to proceed and have Paul Kasberger and Craig Horrell sign.

- **NUID Pilot 50**

Leslie Clark gave details to the Board regarding the pilot plan. She also explained that NUID would pay COID an assessment. Discussion followed.

At 10:02 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 11:48 a.m.

A motion was made by Brad Clarno to authorize COID staff to begin negotiations to buy water rights back from Redmond Airport. Following a second by Tom Burke the motion was approved unanimously.

Dan Ellingson made a motion to approve the NUID contract as presented, Exhibit “J”. Following a second by Brad Clarno the motion was approved unanimously.

9. BOARD COMMENTS:

None.

The meeting was adjourned at 12:30 P.M. following a motion by Tom Burke that was seconded by Brad Clarno.

Craig Horrell, Manager

Tom Burke

Brad Clarno

Dan Ellingson

Paul Kasberger

Carroll Penhollow

APPROVED