



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 8:00 AM on May 11, 2021 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Paul Kasberger, Brad Clarno, Tom Burke, Dan Ellingson and Carroll Penhollow participated in person in the COID Conference Room logged into Zoom. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Erin Bathke, Accounting Assistant; Jenny Hartzell-Hill, Executive Assistant; and Heidi Dennison, Accounting Consultant participated in person. Participating remotely by Zoom at 8:00 a.m. Joining the meeting at 9:00 a.m. for the regular session: Kelley O'Rourke, Land Use Technician; Leslie Clark, Water Rights Manager; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Manager; and Joshua Peed, Director of Hydro. Also attending in person, Matt Singer, Legal Counsel. Attending via Zoom, Brian Meece, Realtor of Record, Todd Peplin with NRCS and.

1. SPECIAL SESSION:

Quarterly budget review was presented to the Board by Heidi Dennison. The details of the budget were reviewed and the board asked questions and provided input. It was determined that interest income will be moved to capital budget. Next review they would like all three budgets printed separate and then a master budget with combine totals for all. The audit review will be increased by \$1,500 due to the federal grants we are receiving this year. Heidi will provide hard copies to the Board ahead of the meeting. Staff will also provide the deficit/variance spending to the Board.

2. OPEN FORUM:

None.

3. MINUTES:

Dan Ellingson made a motion to approve the minutes for the April 13, 2021 Regular Meeting. Following a second by Brad Clarno the motion was approved unanimously.

4. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion was approved unanimously.

5. REPORTS:

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update regarding the current water situation. Snowpack is slowly dropping but not seeing the run-off. Cary received a storage report from Kyle Gorman with OWRD and COID did not use any storage last month. We will possibly use some storage for a couple of days later this week to bring us up to 100%. An all DBBC Boards Meeting will be scheduled in the next couple of weeks to discuss the HCP.

- B. Operations and Maintenance Report –
A written report (Exhibit “C”) was provided to the Board prior to the meeting. Kelley Hamby updated the Board on a Contractor / delivery issue.
- C. Hydro Report -
A written report (Exhibit “D”) was provided to the Board prior to the meeting. Joshua Peed provided a verbal update to the board on production, both facilities have been running all month.
- D. Internal Operations & Communications-
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Paul Kasberger suggested that a seminar be put together for contractors and servicing companies on how to put systems together and what they can and can’t do. Leslie Clark is working on Pond Guidance that will be put into informational handouts.
- E. Finance -
The written report (Exhibit “F”) was provided to the Board prior to the meeting.
- F. Managers Report-
Craig Horrell provided a follow-up to the email regarding the sale of SPP property. Craig and Shon have been talking to the people opposed to the sell. Staff has also talked to Bend Park and Rec District and they are not interested in purchasing the property.

6. **BILLINGS & PAYROLL:**

Brad Clarno made a motion to approve the Billings and Payroll as presented. Following a second by Tom Burke the motion was approved unanimously.

7. **OLD BUSINESS:**

- **Merkley PL 566**

Appropriations have been earmarked and COID’s submittals will go in under the DBBC for consideration. The match side of the funding, Craig updated the Board that we are still in the State Lottery Bonds but we are also applying through the ARP for the \$10,000,000.

Well Policy – As construction progresses it is suggested that there be a pre and post well inspection done on all wells within the construction stretches. Taylor Northwest will be leading this process.

- **SPP ODFW Contract Renewal**

Craig Horrell reported that we are waiting on ODFW. It should be completed by next meeting.

- **On-Farm Patron Loan Program**

Shon Rae explained the details of the Loan Program. A Sample Promissory Note was provided, Exhibit “G”. The ask to the Board is for \$200,000 available in the pool. Currently there are patron projects that total \$40,000. It was suggested that a monthly report be provided to the Board as they are approved. The program will be evaluated on

an annual basis. Brad Clarno moved to approve the On-Farm Patron Loan Program as presented with monthly reports provided to the Board on approved projects and the program will be evaluated on an annual basis at the January Meeting. Following a second by Tom Burke the motion was approved unanimously.

- **NUID Pilot 50**

Leslie Clark and Craig Horell updated the Board, on the progress and it is expected that the agreement will be signed by NUID by the next board meeting.

- **East Bend Rezone**

The application for the east Bend property rezone has been submitted by legal counsel.

8. NEW BUSINESS:

- **Resolution 2021-5 Volunteer Resolution**

Carroll Penhollow made a motion to approve the resolution as presented, Exhibit “H”. Following a second by Tom Burke the motion passed unanimously.

At 10:06 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 10:57 p.m.

9. BOARD COMMENTS:

None.

The meeting was adjourned at 11:03 P.M. following a motion by Tom Burke and a second by Dan Ellingson.

Craig Horrell, Manager

Tom Burke

Brad Clarno

Dan Ellingson

Paul Kasberger

Carroll Penhollow