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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:04 AM on September 14, 2021, in the district office.

Attending the meeting were Directors Paul Kasberger, Brad Clarno, Tom Burke, Dan Ellingson and Carroll Penhollow participated in person in the COID Conference Room. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Heidi Dennison, Accounting Consultant; Cary Penhollow, Water Master; Leslie Clark, Water Rights Manager; Kelley Hamby, Operations and Maintenance Manager; Doug Watson, Director of Hydro; Erin Bathke, Accounting Assistant; Jenny Hartzell-Hill, Administrative Assistant. Staff participating via Zoom, Kelley O'Rourke, Land Use Specialist. Also joining the meeting in person: Matt Singer, Legal Counsel, Brian Meece, Realtor of Record, and Todd Peplin with NRCS. Visitors present, see Exhibit "A".

**1. OPEN FORUM:**

Mark Mallott attended with some recommendations on communications to our patrons from ditch riders to Board members to staff.

**2. MINUTES:**

Tom Burke made a motion to approve the minutes for the August 10, 2021, Regular Meeting. Following a second by Brad Clarno the motion was approved unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Brad Clarno the motion was approved unanimously.

**4. REPORTS:**

- A. Watermaster Report –  
A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update regarding the current water situation and how the end of the season ramp down is going.
- B. Operations and Maintenance Report –  
Kelley Hamby provided a verbal update on maintenance work and provided a written report to the Board (Exhibit "D").
- C. Hydro Report -  
A written report (Exhibit "E") was provided to the Board prior to the meeting. Doug Watson informed the Board that we have the generation screen running real-time in the office so we can track flows and power production. As we add telemetry stations, we will continue to improve our ability to see real-time.

- D. Internal Operations & Communications-  
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Craig Horrell informed the Board that as we get to the end of the season, we will be part of the fish rescue. We will update the Board on the process next month.
- E. Finance -  
The written report (Exhibit “G”) was provided to the Board prior to the meeting. Heidi Dennison informed the Board that 2022 budgeting has begun.
- F. Manage Report-  
Craig Horrell updated the Board on the October 1<sup>st</sup> shut off plan. This would allow us to start filling Crane Prairie for 2022 and allows us to start construction. Board discussion followed.
5. **BILLINGS & PAYROLL:**  
Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Carroll Penhollow the motion was approved unanimously.
6. **OLD BUSINESS:**
- **Merkley PL 566**  
Craig Horrell updated the Board on the matching funds and gap funding options. Craig and Shon have been talking with Oregon Business Council on the gap funding and they are going to sell the bonds and we will have the funds next June. It is sounding like it is a go but waiting for the paperwork and the application.
  - **Temporary Drought Transfer Request Update**  
Craig Horrell updated the Board on the Lignoli request for farm to farm temporary transfer. We did get a final order to do the temporary transfer, and all involved learned a lot. We will work through things with OWRD to improve the process in the future.
7. **NEW BUSINESS:**
- **Hydro Annual Interconnection O & M Charges**  
Doug Watson reported to the Board the cost for the O & M Fees, it is a different amount every year. It was brought to Doug’s attention that fees had not been paid in 2016 or 2017. It is unknown why those fees were missed. He is asking for approval to pay these fees from LGIP. The board was in agreement to pay the fees from the LGIP account.
  - **Resolution 2021-6 Election Division 4**  
The resolution was presented (Exhibit “H”) and Tom Burke made a motion to approve Resolution 2021-6. Following a second by Carroll Penhollow the motion was approved unanimously.

At 10:17 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

The Board came out of Executive session at 12:23 p.m. to continue with the regular agenda.

Tom Burke made a motion to extend the retirement offer to Charlie Beatty of providing health insurance of one month per every year of service at COID upon retirement. Following a second by Carroll Penhollow the motion was approved unanimously.

**8. BOARD COMMENTS:**

None

The meeting was adjourned at 12:25 P.M. following a motion by Tom Burke and a second by Carroll Penhollow.

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Craig Horrell, Manager

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Paul Kasberger

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Tom Burke

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Brad Clarno

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Dan Ellingson

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Carroll Penhollow