



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:02 AM on May 17, 2022, in the District office.

Directors present were Brad Clarno, Tom Burke, Dan Ellingson and Carroll Penhollow. Craig Horrell, Secretary - Managing Director; Kelley O'Rourke, Internal Operations Manager; and Jenny Hartzell-Hill, Executive Assistant; participated in person. Participating remotely by Zoom were Leslie Clark, Water Rights Manager; Cary Penhollow, Water Master; Doug Watson, Director of Hydro; Heidi Dennison, Accounting Consultant, Erin Bathke, Accounting Assistant, Gina Brooksbank, Deputy Water Rights Director. Also in attendance Matt Singer, Legal Counsel. Guests logged in on Zoom were Sandra and Karen Stewart. In-person guests are listed in Exhibit "A".

1. OPEN FORUM:

Sandra and Karen Stewart, patrons on the PB. Asked why their fence is not completed and their water is not on since the project work on the leased property. She stated that Kelley Hamby has been out to mark the property. She also asked if the properties surrounding her will be on a rotation? Cary Penhollow will confirm with Operations Manager, Kelley Hamby that both deliveries are going to get full-time water. Craig Horrell will get back to her later today after the Board meeting on the fence timing, the irrigation water delivery box and their list of requests.

Jack Ettinger, patron asked if COID provides water to parks and drinking water for municipalities? Craig Horrell explained that there are some municipal rights within the district, and some are delivered to parks in Bend with Bend Metro Park and Rec and the Old Mill District.

Additional guests did not have comments for open forum.

3. MINUTES:

Tom Burke made a motion to approve the minutes for the April 12, 2022. Following a second by Dan Ellingson the motion was approved unanimously.

4. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow reviewed the transfers and the sales. Leslie Clark explained that due to the drought that there are exceptions for COID water to be transferred to NUID. She discussed the proposed drought fee structure; Temporary Transfer fee would be \$200 and \$50 per map that is produced. If there is a state fee, we would require that the patron pay that fee as well. She asked the Board to approve the Drought Fee schedule as presented. Tom Burke made a motion to approve the Drought Fee Schedule as presented. Following a second by Dan Ellingson the motion was approved. Carroll Penhollow made a motion to approve the transfers as presented in the report. Following a second by Tom Burke the motion was approved unanimously. Leslie Clark informed the Board that the Water Rights Tech employee has been hired and will start on May 23, 2022. Abby Papke will join the team and come to us with a degree in Conservation and has been working for NRCS. Tom Burke asked if due to the drought declaration if there is any waiver or exception for beneficial use tracking. Leslie Clark explained that to date the State has not

allowed any exceptions due to drought. Staff is educating patrons and encouraging those with issues to get the areas of concern greened up and documented earlier than later.

5. **REPORTS:**

- A. Watermaster Report –
A written report (Exhibit “C”) was provided to the Board prior to the meeting. Cary Penhollow updated the Board on current levels at Crane Prairie. The current snowpack numbers are not giving a correct depiction of what can be forecasted for the water season because of density and timing. It may help with the length of time we can operate at 100% before we have to start curtailing.
- B. Operations and Maintenance Report –
Kelley Hamby joined the meeting to present photos from the breach of the PB canal that occurred in April. He complimented the field staff on the repair job that they did. The County Road Department was available and helped deliver the gravel and clay to facilitate with the repair. It took 5 days to make the repair complete. A video taken by a drone was shown to the Board of the breach flooding area. He then presented the repairs that had to be made on the wing walls at the new pipe inlet at the piping project. He also explained that there have been issues with the cone valve at the pipe as well. It is temporarily fixed, and the manufacture of the cone valve is flying a team out this week to replace the valve. He also showed pictures of the I lateral piping area that has had some seepage that we are still working on repairing. Kelley is also working on a homeless camp removal today, so he left the meeting following his report.
- C. Hydro Report -
A written report (Exhibit “D”) was provided to the Board prior to the meeting. Doug Watson updated the Board that all three turbines are operating. He is still working with PPL on their breach of contract with the SPP. We will involve Legal Counsel as necessary.
- D. Internal Operations & Communications-
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Kelley O’Rourke updated the Board on internal operations and staffing. Spencer Stauffer is transferring to Land Use. Michael Ingram has filled the Maintenance Position. Abby Papke has been hired to fill the Water Right Technician position. Derek Bruce is leaving COID at the end of this week so we will be hiring for a patrolman position. Also, Bob Schinkel is working part-time for us and helping with maintenance and additional help with the new patrolmen. Communications, Craig Horrell updated the Board on messaging and discussions he has had while in D.C. last week. Combine communications with NUID regarding the drought topic and HCP and emphasized that we need to have a plan.
- E. Finance -
The written report (Exhibit “F”) was provided to the Board prior to the meeting.
- F. Manage Report-
Craig Horrell went to DC last week and was able to meet with NRCS and discuss the project completion and the new projects. He met with Senator and House

teams. He also participated in the NWRA conference. He met a lot on HCP and Perfect Balance issues. He had 13 meetings in 3 days. Next scheduled trip is in September.

6. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Carroll Penhollow the motion was approved unanimously.

7. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board on his meeting with Merkley, He is very impressed with our project and that it is complete. He will keep working on getting us more money for future projects.

• **Business Oregon Loan – Update**

Craig Horrell informed the Board that the Lottery Bonds have been sold and we should get the funds in the next month or so.

• **WIN Program Update**

The DBBC approved using funds for purchase of updating our software to replace the existing WIN program. Next step is having OWRD approve us using the funds for that purchase.

7. **NEW BUSINESS:**

• **Deschutes River Conservancy Partnership**

Brad Clarno met with Kate Fitzpatrick with the DRC on how to strengthen our partnership with them. Suggested having two of our Board members meet with a few of their Board members to discuss how to strengthen the partnership moving forward with joint projects. Board discussion followed. The meeting can be here at COID in the near future.

8. **BOARD COMMENTS:**

Dan Ellingson said he is happy about the meeting today and felt it was very productive.

Brad Clarno complemented staff on how well they have worked though all of the season start-up challenges.

At 11:03 a.m. the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 12:30 a.m.

The meeting was adjourned at 12:32 A.M. following a motion by Tom Burke and a second by Carroll Penhollow.

Craig Horrell, Manager

Paul Kasberger

Tom Burke

Brad Clarno

Dan Ellingson

Carroll Penhollow

APPROVED