



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:00 AM on July 12, 2022, in the District office.

Directors present were Brad Clarno, Paul Kasberger, Tom Burke, Dan Ellingson and Carroll Penhollow. Craig Horrell, Secretary - Managing Director, participated in person. Participating remotely by Zoom were Jenny Hartzell-Hill, HR Manager; Leslie Clark, Water Rights Manager; Cary Penhollow, Water Master; Heidi Dennison, Accounting Consultant, Erin Bathke, Accounting Assistant, Gina Brooksbank, Deputy Water Rights Director. Guests logged in on Zoom, Linda Zivney. In-person guests are listed in Exhibit "A".

1. OPEN FORUM:

None, guests did not have comments for open forum.

3. MINUTES:

Paul Kasberger had a correction to the June 14, 2022, minutes, add him to the list of attendees on page one as he was at the meeting. Dan Ellingson made a motion to approve the minutes as corrected for the June 14, 2022, meeting. Following a second by Paul Kasberger the motion was approved unanimously.

4. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Carroll Penhollow reviewed the transfers and the sales. Carroll Penhollow made a motion to approve the transfers as presented in the report. Following a second by Tom Burke the motion was approved unanimously.

5. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow updated the Board on current levels at full flow. Things are starting to drop off. The need to curtail will occur but cannot predict when at this time.

B. Operations and Maintenance Report –

Kelley Hamby provided a verbal update to the Board regarding operations. We have a lot of moss already, so working through that. Also updated the Board that we have a full staff. The cone valve at the new piped section has been repaired and is operating correctly. He also updated the Board regarding the houselessness issues and people on COID properties. There is a Veterans outreach farm on 61st street, COID owns property close to this property and potentially would consider selling property to expand their program.

C. Hydro Report -

A written report (Exhibit "D") was provided to the Board prior to the meeting. Craig Horrell updated the Board on current production. Doug Watson has been

working on the cone valve replacement and getting things automated. Tom Burke asked about getting a spare transformer in case of emergency. Staff is still researching best options.

D. Internal Operations & Communications-

A written report (Exhibit “E”) was provided to the Board prior to the meeting. Craig Horrell updated the Board on the upcoming events. Curtailment communications will be sent out via text, email and on the website. He also updated the Board on the EIS meeting and communications regarding the piping and the upcoming scoping meeting next week. This meeting will not have any public testimony, it will be a presentation to answer questions. Any questions or comments can be submitted at the meeting or via email following the meeting for consideration and to be answered.

E. Finance -

The written report (Exhibit “F”) was provided to the Board prior to the meeting.

F. Manage Report-

Nothing new.

6. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Dan Ellingson the motion was approved unanimously.

7. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board:

○ Smith Rock Close-out

Still working on close-out with the project. Fencing is going up and seeding will be done in the fall.

○ EIS

We will have a better idea of when the EIS will be complete in the upcoming weeks.

• **Deschutes River Conservancy Partnership**

Brad Clarno and Paul Kasberger met with the DRC executive committee regarding the water marketing pilot project. Communications are the key point, and the public communications need to be approved by COID prior to the actual publications to ensure that the messaging is correct. Board discussed how to move forward with the pilot project. A monthly meeting will be scheduled to meet with the DRC and the COID staff to have a better partnership.

7. **NEW BUSINESS:**

• **Endowment Fund Update**

Linda Zivney joined the meeting via Zoom and provided a summary to the Board, Exhibit “G”. She did tell the Board that the Bond Market is down and we are losing

money in the current financial climate. August 18th Sheila will be in town, we will schedule a time to meet with her to discuss the addition of funds to the endowment.

8. BOARD COMMENTS:

Paul Kasberger said that he has received several complaints regarding the phone system and patrons not being able to get through. Staff will look into the issue.

At 11:36 a.m. the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 12:45a.m.

The meeting was adjourned at 12:47 P.M. following a motion by Dan Ellingson and a second by Tom Burke.

Craig Horrell, Manager

Tom Burke

Brad Clarno

Dan Ellingson

Paul Kasberger

Carroll Penhollow