
The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 8:03 AM on May 9, 2023, in the District office starting with a Special Session and the Regular Session to follow at 9:00 a.m.

Directors present were Brad Clarno, Paul Kasberger, Tom Burke, Jeff Larkin and Terry Blackwell. Craig Horrell, Secretary - Managing Director, Jenny Hartzell-Hill, HR Manager; participated in person. Heidi Dennison, Finance Consultant, participated remotely by Zoom. At 9:00 a.m., Kelley O'Rourke, Internal Business Manager; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Manager; Heidi Dennison, Finance & Accounting Manager; Doug Watson, Hydro Manager; Leslie Clark, Water Rights Director; Gina Brooksbank, Assistant Water Rights Director; Jessi Talbott Assistant Water Rights Director; Baxter Davies, On-Farm Technician; Jessica Martin, Administrative Assistant; Spencer Stauffer, Land Use Technician; and Dan Downing, GIS Analyst. Matt Singer, General Counsel attended via Zoom. In-person guests are listed in Exhibit "A".

1. SPECIAL SESSION:

The quarterly budget review was presented to the Board by Heidi Dennison, Exhibit B. The details of the budget were reviewed, and the board asked questions and provided input. The travel budget is over, but it's because travel costs are up, and the 2023 budget was based on numbers from the past few years (during COVID).

The Special Session ended at 8:34 a.m. and moved into Executive Session at 8:34 a.m. per ORS stated below. Returned to Regular Session at 9:00 a.m.

2. OPEN FORUM:

Tom Warner, L-Lateral Patron. Shared his concerns with COID about the L-Lateral Construction. Craig Horrell gave an update on the project that he received this morning from the contractor with projected dates. Any damages and claims will need to be filed with Lone Pine Irrigation District. Craig told the patrons that COID would work with staff and legal counsel to provide a plan of action.

Ginger Mack, L-Lateral Patron. She shared her concerns with the Board regarding the L-Lateral Construction. She said that the contractor has used her property for the construction. They have removed her fencing; they are placing gravel instead of topsoil (because they ran out of topsoil). They don't have a fencing contractor in place to replace the fence. She can't put horses out and it is impacting her business and her ability to produce hay. Kelley Hamby joined the meeting to provide additional information. It was also recommended that each of the patrons also write a letter to the Board of Directors for Lone Pine Irrigation District.

Julie Cline, Patron on 4335 NE Smith Rock Way. She is concerned about wastewater in her area. The patron opens the headgate and then doesn't manage the water and it floods everywhere. It goes under Smith Rock Way and then crosses driveways and pools along the side of the road and adjacent driveways. Over the past couple of years this has been a problem and has created a wire weed problem. Today the water is standing flush with the road. Staff will review this area of concern.

3. MINUTES:

A motion was made by Tom Burke to approve the 4/11/23 Regular Meeting minutes and 05/02/23 Special Meeting Minutes. Following a second by Terry Blackwell the motion was approved unanimously.

4. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit “C”. Gina Brooksbank reviewed the transfers and the sales. Tom Burke made a motion to approve the transfers as presented in the report. Following a second by Terry Blackwell the motion was approved unanimously.

5. REPORTS:

- A. Watermaster Report –
A written report (Exhibit “D”) was provided to the Board prior to the meeting. Cary Penhollow joined the Board and gave an update on current flows. He forecasted what it might look like over the next few weeks. He reminded the Board that we are still in drought. It will take a few years of similar weather to recover more.
- B. Operations and Maintenance Report –
Kelley Hamby joined the meeting and provided a verbal update to the Board. He provided the Board with information on the valve repair issue on the A-Lateral. Other maintenance is happening as usual. Craig Horrell gave a summary of the pipe tour that he and Kelley Hamby did in Texas two weeks ago. It’s fiberglass pipe and they are getting close to being able to produce a product that would work for COID piping projects. Steel is 2 to 3 times more than fiberglass pipe.
- C. Hydro Report -
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Doug Watson joined in person and provided an updated report with updated generation numbers. He said that generation is going great at this time. He also updated the Board that we now have updated spill numbers every 30 minutes. Doug is also researching the IT logistics and cost to have an automated system what that would provide updates to North Unit Irrigation District.
- D. Internal Operations & Communications-
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Craig Horrell discussed the Communications Plan with NUID. Kelley O’Rourke provided an overview of the work that has been done over the last month.
- E. Finance -
The written report (Exhibit “G”) was provided to the Board prior to the meeting. Heidi Dennison had nothing additional to add.
- F. Manager Report-
Craig Horrell had nothing new to report.

6. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Jeff Larkin the motion was approved unanimously.

7. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board:

- Environmental Impact Study (EIS): Craig Horrell updated the board on the request for additional funding due to SHPO delay and additions to our project. NRCS has the request, and the funds are there. It is just taking more time than had been expected.

• **Lone Pine Irrigation District Project Status – “L-Lateral”**

- This matter was previously discussed during open forum.

• **On-Farm Loan Program Follow-up**

Heidi Dennison provided the Board with Exhibit “H” prior to the meeting. Paul Kasberger is concerned that COID is getting into a business that “isn’t our business”. Craig Horrell provided the background and history of the ideas behind the development of this program. Heidi ran through the summary proposal and the cost comparison that was asked for at the last board meeting. Cost and overhead were discussed. It was asked if COID could put the money with a loan institute to manage the financial piece instead of it being internal. Staff will research this option and report back. Discussion followed. Follow-up in June.

• **Exit Fee Update**

Leslie Clark updated the Board that this is still in the works with staff. Follow-up will be provided in June.

8. **NEW BUSINESS:**

• **Resolution 2023 – 5: Volunteer Resolution**

R 2023-5 was provided to the Board prior to the meeting, Exhibit “I”. Terry Blackwell made a motion to approve the resolution. Following a second by Tom Burke the motion was approved unanimously.

• **NUID/COID Update**

A Special Meeting will be scheduled if needed.

9. **BOARD COMMENTS:**

None.

At 10:44 a.m. the Board recessed the General Session and moved to Executive Session.

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 11:51 a.m.

The meeting was adjourned at 11:52 p.m. following a motion by Tom Burke and a second by Terry Blackwell.

Craig Horrell, Manager

Terry Blackwell

Tom Burke

Brad Clarno

Paul Kasberger

Absent
Jeff Larkin

APPROVED