
The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:00 AM on June 13, 2023, in the District office.

Directors present were Brad Clarno, Paul Kasberger (joined the meeting at 9:45 a.m.), Tom Burke, and Terry Blackwell. Craig Horrell, Secretary - Managing Director, Jenny Hartzell-Hill, HR Manager; Kelley O'Rourke, Internal Business Manager; and Erin Bathke, Executive Assistant to Finance & Accounting; attended in person. Heidi Dennison, Finance Consultant; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Manager; Doug Watson, Hydro Manager; Leslie Clark, Water Rights Director; Gina Brooksbank, Assistant Water Rights Director; Jessi Talbott Assistant Water Rights Director; Baxter Davies, On-Farm Technician; participated remotely by Zoom. Matt Singer, General Counsel attended via Zoom. In-person guests are listed in Exhibit "A".

1. OPEN FORUM:

None.

Moved to Old Business topic: Exit Fee presentation by FCS – Gordon Wilson due to his flight schedule.

- **Exit Fee Presentation – FCS/Gordon Wilson**

Exhibit "B" Leslie Clark provided the history of the Exit Fee Policy and how the fee was assessed and established in the past. FCS has done a complete evaluation of how this has been done in the past and has developed a proposal to move forward with it. Gordon Wilson presented the details of the research and the proposal. This will be tabled until the July Board meeting due to absent Board Members. Gordon suggested that the calculations be checked annually to update the calculation for the past 5 year rolling average.

2. MINUTES:

A motion was made by Tom Burke to approve the 5/9/23 Regular Meeting minutes. Following a second by Terry Blackwell the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "C". Gina Brooksbank reviewed the transfers and the sales. Tom Burke made a motion to approve the transfers as presented in the report. Following a second by Terry Blackwell the motion was approved unanimously.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "D") was provided to the Board prior to the meeting. Cary Penhollow joined the Board and gave an update on current flows. Things have slowed down with run off. It is difficult to know when to expect to begin curtailment, but it will likely happen in July.

- B. Operations and Maintenance Report –
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Kelley Hamby joined the meeting and provided an update on Crane Prairie maintenance. The LPID L Lateral piping project is almost complete with only a few patrons still waiting to get water.
- C. Hydro Report -
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Doug Watson joined in person and provided an update on a shut-off valve replacement project. Plants are running well.
- D. Internal Operations & Communications-
A written report (Exhibit “G”) was provided to the Board prior to the meeting. Craig Horrell updated the Board on having Stingray present a communication plan at the August Board meeting.
- E. Finance -
The written report (Exhibit “H”) was provided to the Board prior to the meeting. Heidi Dennison joined the meeting. The 2022 Audit will be presented at the July Board meeting.
- F. Manager Report-
Craig Horrell had nothing new to report.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Terry Blackwell the motion was approved unanimously.

6. **OLD BUSINESS:**

- **2022 Audit Review – Richard Winkle (Zoom)**
Moved to July Board Meeting.
- **Exit Fee Presentation – FCS/Gordon Wilson**
The presentation followed open forum. See notes on page 1 of the minutes.
- **Merkley PL 566**
 - EIS Update: This is moving forward. Craig Horrell updated the Board on options that are potentially available. He does have the Bureau of Reclamation and the NRCS agreeing to sign off on the same EIS. Funds should be available in 2024 to do the next project at the end of irrigation season.
- **Lone Pine Irrigation District Project Status – “L-Lateral”**
Craig Horrell updated the Board on the status of the project. There are still two deliveries that are not connected. Damages have not been determined at this time. Matt Singer, Legal Counsel, provided clarification on what claims for damages could be. If a claim comes into COID then the claim would be passed onto Lone Pine Irrigation District.

- **On-Farm Loan Program Follow-up**

Heidi Dennison provided the Board with Exhibit “T” prior to the meeting. Heidi Dennison did follow-up research with Santiam Escrow on what it would take for them to manage the loan processes. The exhibit has a summary of what the cost list would be. Board discussion followed. The Board requested the potential list of patron projects and the loan amount so they could see what it would look like with actual projects with samples of different interest rate scenarios. Those will be presented at the July Board meeting.

- **NUID/COID Update**

The final contract is before the NUID Board today. Terry Blackwell asked about section 1.5 and it was suggested that language to clarify the payment due date be added. Board discussion followed. Terry Blackwell made a motion to grant Craig Horrell and Brad Clarno signing authority if NUID approves and signs the agreement with non-material edit suggestion of adding to section 1.5, ‘Payment due 30 days following receipt of the invoice’. Following a second by Tom Burke the motion passed unanimously.

- **SPP Property Update**

Paul Kasberger made a motion to approve the easement and trail agreement amendment with BMPRD. Following a second by Tom Burke the motion was approved unanimously.

7. **NEW BUSINESS:**

- **Remnant Parcel**

Kelley Hamby provided the background information for this remnant parcel and presented a map (Exhibit “J”) for their review. The Board is in favor of remnant parceling of the A-2-17 lateral; a draft letter will be presented at the July Board meeting.

- **July Board Meeting Date**

It was decided to move the July Board meeting to Friday, July 14th.

8. **BOARD COMMENTS:**

Terry Blackwell told the board that they are opening their property to open garden 8-11 am and 3-6 pm today.

At 10:43 a.m. the Board recessed the General Session and moved to Executive Session.

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 11:36 a.m.

The meeting was adjourned at 11:42 p.m. following a motion by Tom Burke and a second by Paul Kasberger.

Craig Horrell, Manager

Terry Blackwell

Tom Burke

Brad Clarno

Paul Kasberger

Jeff Larkin

APPROVED