



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:01 AM on September 18, 2023, in the District office.

Directors present were Brad Clarno, Paul Kasberger, Tom Burke, Jeff Larkin, and Terry Blackwell. Craig Horrell, Secretary - Managing Director, Jenny Hartzell-Hill, HR Manager; Kelley O'Rourke, Business Operations Manager; Erin Bathke, Accounting and Administrative Associate; attended in person. Heidi Dennison, Finance Consultant; Cary Penhollow, Water Master; Kelley Hamby, Operations and Maintenance Manager; Leslie Clark, Water Rights Director, Gina Brooksbank, Water Rights Manager; Jessi Talbott, Water Relations Manager; Baxter Davies, Water Distribution Analyst; participated remotely by Zoom. Matt Singer, General Counsel attended in person. In-person guests are listed in Exhibit "A".

1. OPEN FORUM:

None.

2. MINUTES:

A motion was made by Tom Burke to approve the 8/8/23 Regular Meeting minutes. Following a second by Jeff Larkin the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "B". Gina Brooksbank informed the board that there were no new transfers and inclusions. She highlighted the Beneficial Use Education Campaign has gone live and is going well. Tom Burke asked for a breakdown of the number of available acres to purchase to be included in the board report.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow joined the Board and gave an update on current flows. North Unit is shutting off on November 13th. Paul Kasberger mentioned that he has some problems with moss and has received calls from other patrons in his area.

B. Operations and Maintenance Report –

A written report (Exhibit "D") was provided to the Board prior to the meeting. Kelley Hamby joined the meeting and provided an update regarding normal maintenance and homeless clean-up. Staff is getting geared up for the winter projects. He also said that the on-farm program maintenance equipment is ready to go. Baxter Davies has worked hard to get the funding and has been putting the equipment together. The fees for the on-farm work for people that are not COID patrons be discussed in October. K & E won the bid on the L-later work that will begin after the water goes off. We are still working on hiring a fourth maintenance person.

- C. Hydro Report -
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Doug Watson is at a conference. If anyone has questions, he will be at the October meeting.
- D. Internal Operations & Communications-
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Craig Horrell updated the Board that the Beneficial Use launch is going well.
- E. Finance -
The written report (Exhibit “G”) was provided to the Board prior to the meeting. Heidi Dennison joined the meeting to update the Board.
- F. Manager Report-
Craig Horrell updated the Board on his trip to DC last week and shared the flipbook that they took with them to present. Day one was 6 meetings and day 2 was 9 meetings and day 3 was 3 meetings (then traveled home). He shared the highlights. PL566 is still in progress, and we are working to get more funds. DBBC is ahead of anyone else in the west that are seeking funding.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Jeff Larkin the motion was approved unanimously.

6. **OLD BUSINESS:**

- **Merkley PL 566**
EIS Update: Craig Horrell updated the Board that he discussed the hurdles we have had with outside agencies on our EIS. The hope is that we can order pipe by next summer.
- **Lone Pine Irrigation District Project Status – “L-Lateral”**
Craig Horrell informed the Board that Lone Pine Irrigation District has not completed the project.
- **SPP Property Update**
Craig Horrell updated the board on the sale. The neighbors are really fighting the sale and being dishonest with FERC and in the article in the Bulletin. Matt Singer updated the Board on the communications with FERC. We are just waiting for the 30-day time period and waiting for the FERC Commissioners to meet to approve the amendment.
- **Database Update & Budget Request**
Leslie Clark updated the Board on the references that we received from Bule Channel’s customers, Exhibit “H”. Neil joined the meeting to address the Board, he a co-founder of Blue Channel which began 27 years ago. He has been in Bend since 2017. He leads a team of 12 people, and they manage 600 websites. He has team members that specialize in custom development and projects, which is what COID is looking at. Craig Horrell updated the Board on the server failure two weeks ago and explained that it brought to light that it is necessary that we do something to update. The Board asked some questions regarding the longevity of the program and the programmers. He said that the future of this program is the most current technology and what is known best today but

as it stands the support for the program 10 to 20 years from now is very likely and updateable. The next step would be prototyping the program before it is built out completely. COID will own the prototype and can take it to any programmer if we are not happy with the experience we have had or want to go in another direction. Timing: 3 months for prototyping and 6 months for programming, but changes could delay the 9-month timeline. The Board will discuss this in strategic planning and make a decision.

7. **NEW BUSINESS:**

• **End of Season Shut-off Discussion**

Craig Horrell informed them that NUID is turning off on October 13th. Discussion followed. The tentative shut off date is the 15th of October; the Board will evaluate the weather and demand at the October 10th Board meeting to make the final date. If the weather deems an earlier shut-off prior to the 10th they will call a Special Board meeting.

• **Resolution 2023-6 Elections Division 1, 2, 3, and 5**

Tom Burke made a motion to approve the resolution as presented, Exhibit "I". Following a second by Jeff Larkin the motion was approved unanimously.

• **Annual Strategic Planning**

October 27th at Redmond City Hall.

Topics: Funds from Sale of Property, WIN/Keystone Program, Homeless on COID property, Funding for patrons on-farm, Hydro Contract, and communications. Any topics that they want to discuss, bring it to Craig prior to Strategic planning.

8. **BOARD COMMENTS:**

None.

At 10:35 a.m. the Board recessed the General Session and moved to Executive Session.

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 11:37 a.m.

The meeting was adjourned at 11:37 a.m. following a motion by Tom Burke and a second by Jeff Larkin.

Craig Horrell, Manager

Terry Blackwell

Tom Burke

Brad Clarno

Paul Kasberger

Jeff Larkin