



The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:00 AM on, February 13, 2024, in the District office.

Directors present were Tom Burke, Brad Clarno, C.B. Foss, Jeff Larkin, and Brian Lepore. Craig Horrell, Secretary - Managing Director, Jenny Hartzell-Hill, HR Manager; Erin Bathke, Accounting & Administrative Associate; Kelley O'Rourke, Business Operations Manager; attended in person. Heidi Dennison, Finance Consultant; Cary Penhollow, Water Master; Jessi Talbott, Water Rights Director, Baxter Davies, Water Distribution Analyst; participated remotely by Zoom. Matt Singer, General Counsel attended via Zoom. In-person guests are listed in Exhibit "A".

1. OPEN FORUM:

Todd Peplin, DSWCD. He told the Board that he has been attending the Deschutes County Weed Board meetings and they would like to extend their membership with irrigation districts in the county. Todd shared Baxter Davies name with them as the COID contact.

2. MINUTES:

The minutes from the 1/9/24 Regular Meeting and the 2/9/24 Special Meeting were provided prior to the meeting. A motion was made by Tom Burke to approve the minutes as presented. Following a second by CB Foss the motion was approved unanimously.

4. TRANSFERS / INCLUSIONS:

The water rights memorandum was provided to the Board prior to the meeting, Exhibit "B". Jessi Talbott updated the Board on transfers. A motion was made by Tom Burke to approve the transfers as presented. Following a second by Jeff Larkin the motion was approved unanimously.

5. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow joined the Board and discussed where we are with the reservoirs. We are optimistic that we will be able to run a stock run the end of February first part of March if flows continue to improve. We currently have construction in process on both canals but should be finished up in the Central Oregon Canal in the next week or so.

B. Operations and Maintenance Report –

A written report (Exhibit "D") was provided to the Board prior to the meeting. Kelley Hamby joined the meeting to discuss the current projects and then provided a map to be included with his report. He explained that there is a development going in on the east side of Bend next to our Stevens Ranch Road property. There is a request to re-route our piped facility to accommodate the construction of roads for his future development. This would entail moving the easement with the contractor. The board would like to see the full proposal from the developer prior to making a decision.

C. Hydro Report -

A written report (Exhibit “E”) was provided to the Board prior to the meeting. Doug Watson was out of the office at hydro facility to turn SPP back on, so Craig Horrell updated the Board.

D. Internal Operations & Communications-

A written report (Exhibit “F”) was provided to the Board prior to the meeting. Craig Horrell updated the Board on the COID/NUID joint open house plan. March 20th at Ridgeview High School auditorium is the tentative plan. We are waiting for finalization from the school district on the location. Kelley O’Rourke updated the Board on the Blue Channel work for our new program, it is going well. Also, the quarterly newsletter is almost ready for release. Potential hydro options were discussed.

E. Finance -

The written report (Exhibit “G”) was provided to the Board prior to the meeting. Heidi Dennison joined via Zoom. She explained that we are within the budget and on track.

F. Manager Report-

Craig Horrell explained to the Board that he won a trip to New Zealand with Irrigation Leader to tour the irrigation and hydro infrastructure there. The only thing that COID will pay for is the airfare. The other expenses are covered. He explained that the funds are in the approved budget for travel and continuing education. He circulated the itinerary/agenda, See Exhibit “H”. Matt Singer did explain that he has reviewed the itinerary and the expenses and does not see it being a budget or Oregon ethics problem. The dates he will be traveling are February 28th – March 10th. Board discussion followed. The Board indicated consensus for Craig to attend this tour.

6. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Jeff Larkin the motion was approved unanimously.

7. **OLD BUSINESS:**

• **Merkley PL 566**

EIS Update: Craig Horrell updated the Board that there was not a government shut down, but things are not running smoothly. We are still working on the EIS. This has multiple partners reviewing and signing off on it. We are hoping to be done with the EIS in May and then able to buy pipe in spring of 2025. There is pre-piping work that can be done from May 2024- May 2025. The team will be working on a plan to get everything planned out.

• **SPP Property Update**

Craig Horrell updated the board on the property sale. We are still waiting on FERC to approve our easement and remap.

• **New Board Member On-Boarding**

The on-boarding for HCP 101 will be coming up in March. We will get dates out to everyone.

- **Arnold Irrigation District News**

Craig Horrell updated the Board that Arnold will be hiring a manager in the upcoming months.

8. NEW BUSINESS:

- **Resolution 2024-5 Credit Card Policy**

Resolution 2024-5 Credit Card Policy (update) was provided to the board prior to the meeting, Exhibit “I”. CB Foss made a motion to approve as presented. Following a second by Jeff Larkin the motion was approved unanimously.

- **Union Request for Meeting**

A letter from the Union Representative was provided to the Board prior to the meeting, Exhibit “J”. The topic was tabled until after executive session. Upon return to the general session the board stated that the Labor Committee will meet with the union.

- **8th & Antler Request**

The property description and map were provided to the Board prior to the meeting. Exhibit “K”. Tom Burke made a motion to deem the property described as excess and approved the exchange for relocation of COID easement and facilities. Following a second by Jeff Larkin the motion passed unanimously.

At 10:21 a.m. the Board recessed the General Session and moved to the Executive Session.

- ORS 192.660(2)(d) to conduct deliberations with persons you have designated to carry on labor negotiations.
- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session recessed and returned to general session at 11:36 p.m.

9. BOARD TRAINING

Matt Singer conducted the board training. The PowerPoint slides are attached as Exhibit “L”. It was a 90-minute training.

10. BOARD COMMENTS:

None.

The meeting was adjourned at 1:08 p.m. following a motion by Tom Burke and a second by Jeff Larkin.

Craig Horrell, Manager

Tom Burke

Brad Clarno

C.B. Foss

APPROVED