
The meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:07 a.m. on September 9, 2025, in the district office.

The Directors present were Tom Burke, Brad Clarno, Jeff Larkin, Brian LePore, and CB Foss. Craig Horrell, Secretary - Managing Director, Jon Skidmore, Deputing Managing Director; Jenny Hartzell-Hill, HR Manager; Kelley O'Rourke, Internal Operations Manager; and Jessi Talbott, Water Rights Director all attended in person. Heidi Dennison, Accounting Consultant; Cary Penhollow, Water Master; Baxter Davies, Operations Manager; Doug Watson, Hydro Manager; Mikaela Watson, Water Rights Project Assistant; and Matt Singer, General Counsel participated via zoom. In-person guests are listed in Exhibit "A". joined via Zoom.

1. OPEN FORUM:

None

2. MINUTES:

The minutes of the 8/12/25 Regular Meeting were provided to the Board. A motion was made by Tom Burke to approve the meeting minutes as presented. Following a second by CB Foss the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

The water rights memorandum was provided to the Board prior to the meeting, Exhibit "B". Jessi Talbott provided a summary of water rights and projects.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Cary Penhollow joined the Board and informed them that we are preparing to go to 75% per our certificate. Board discussed tentative turn off dates and it was decided October 15 for the Central Oregon Canal & 16 for the Pilot Butte Canal.

B. Operations and Maintenance Report –

A written report (Exhibit "D") was provided to the Board prior to the meeting. Baxter Davies updated the Board on mechanical issues with equipment. The full maintenance crew is back and working on finalizing projects. Winter projects are in the planning phase. Baxter updated the Board on researching private contractors to come in and do seasonal ditch cleaning. CO headworks project needs \$40,000 to get the engineering and structural plans ready to put it out to bid for construction. Construction is planned to begin in January while water is off.

C. Hydro Report -

A written report (Exhibit "E") was provided to the Board prior to the meeting. Doug Watson joined the meeting and informed the Board that he is working on a forecast for Juniper Ridge and the negotiations with PacifiCorp for the PPA.

D. Internal Operations & Communications-
A written report (Exhibit “F”) was provided to the Board prior to the meeting. Craig Horrell informed the Board that we are moving forward with DBBC communications and EIS/NEPA communications. He also reminded them that he, Jessi Talbott and ShanRae Hawkins will be headed to DC on Saturday. They have numerous meetings scheduled. Strategic Planning will be October 27th 9-2.

E. Finance -
The written report (Exhibit “G”) was provided to the Board prior to the meeting. Heidi Dennison joined the meeting and updated the Board on the budget planning for 2026. Heidi introduced our new Staff Accountant, Penny Nickel. Tom Burke asked if the endowment funds are being tracked and the repayment plan. Heidi will provide a copy of the accounting summary for this. Jon Skidmore also summarized the property management/code compliance budget and what that entails. Mainspring Investment Advisors, Amber & Devin, will be here to report to the board in October. The CD’s are doing well this year.

F. Manager Report-
Nothing to report.

5. **BILLINGS & PAYROLL:**

Jeff Larkin made a motion to approve the Billings and Payroll as presented. Following a second by Brian Lepore the motion was approved unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the board that we are on track to get the public meetings scheduled for fall/winter.

• **Grant Funding Update**

Craig Horrell reported that we should be able to get all the funding that has been applied for.

• **DBWC**

Craig Horrell updated the Board that staff is still participating in the meetings. The chapters are still under review. Then it will come to the DBBC and the Boards for consideration.

• **Central Oregon Canal – Future Intake Project**

This was discussed in the M & O report. The capital request is \$40,000 to get the engineering completed so that it can go out for bids. Tom Burke made a motion to approve the \$40,000 capital ask for the engineering portion of the project. Following a second by Jeff Larkin the motion was approved unanimously.

• **Resolution 2025-6 Patron Call Out Fee**

The resolution was reviewed and discussed. Some additional language will be added as suggested and presented at the October Board meeting.

7. **NEW BUSINESS**

- **2025 Season Shut-Off**

Discussed in the Watermaster Report above.

- **Resolution 2025-6 Elections**

The resolution was presented. Tom Burke made a motion to approve the resolution as presented. Following a second by CB Foss the motion was approved unanimously. Exhibit “H”.

Brad Clarno recessed the regular session to go into the Executive Session at 10:12 a.m. under the following ORS:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The executive session recessed and returned to the general session at 12:00 p.m.

9. **BOARD COMMENTS:**

Tom McMichael, Brasada Ranch, called CB Foss to discuss help from COID to prevent horse riders and livestock from getting onto the golf course and people’s properties. Cary Penhollow has been working on this and a meeting between BLM, COID, and Brasada Ranch has been scheduled.

The meeting was adjourned at 12:03 p.m. following a motion by Tom Burke and a second by Jeff Larkin.

Craig Horrell, Manager

Tom Burke

Brad Clarno

C.B. Foss

Jeff Larkin

Brian Lepore